

Office of Sustainability & Environment
2004 Work Program: Final Draft

Project/Area	Key Tasks & Deliverables	Partners
Highest Priority		
Sustainable Infrastructure and Neighborhood Development	Waterfront/Center City <ul style="list-style-type: none"> ➤ Organize workshop on ecological health of Elliott Bay watershed (Q1) ➤ Develop environmental sustainability scorecard to help assess, compare, and decide among redevelopment alternatives (Q1) ➤ Help DPD develop proposed redevelopment plan (on-going) South Lake Union <ul style="list-style-type: none"> ➤ Develop preliminary menu of sustainable South Lake Union redevelopment opportunities in four areas: drainage; energy; transportation; buildings (Q1) ➤ Develop additional menu of opportunities (Q4) Northgate <ul style="list-style-type: none"> ➤ Develop sustainable development strategy for buildings and infrastructure (Q2) Other Stuff <ul style="list-style-type: none"> ➤ Strategically support Monorail efforts ➤ Organize quarterly roundtable discussions ➤ Develop City-wide policy/tools ➤ Develop measures, monitor/report on progress ➤ Participate on Growth Management Sub-Cabinet 	<u>DPD</u> , SPU Parks, SDOT <u>OPM</u> , SPU SCL, SDOT Parks, OH <u>OPM</u> , SPU SDOT, DPD
"Green Seattle"	<ul style="list-style-type: none"> ➤ Develop proposed strategy for Mayor (Q1) ➤ Launch "Green Seattle" initiative (Q2) ➤ Coordinate implementation, including tracking/reporting on progress (on-going) 	Parks, SPU, DON, SDOT, OED
Sustainable Business Development	<ul style="list-style-type: none"> ➤ Work with OED to integrate quality-of-life considerations into City economic development strategy <ul style="list-style-type: none"> ○ Complete environmental "white papers" on key sectors (Q1) ○ Conduct baseline assessment, economic development strategy for clean energy, green building sectors (Q4) ➤ Produce sector-specific "sustainable business" resource guides (Q4) ➤ Create "GreenBizSeattle" web site (Q4) ➤ Help build sustainable business network <ul style="list-style-type: none"> ○ Support Chamber of Commerce's Business Sustainability Committee (on-going) ○ Design/organize 1-2 conferences (with Economic Development Council in Q2; with Network for Business Innovation & Sustainability in Q4) ➤ Develop measures; monitor/report on progress 	OED, Chamber, EDC, NBIS
Clean air & climate change	<ul style="list-style-type: none"> ➤ Coordinate implementation of Clean Green Fleet Action Plan (on-going) <ul style="list-style-type: none"> ○ Finalize goals and strategy ○ Implement employee outreach program ○ Monitor/report on results 	FFD, SCL, SDOT, PSCAA

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	<ul style="list-style-type: none"> ➤ Help Clean Air Agency develop regional Climate Protection Action Plan (Q1-4) ➤ Serve on Clean Air Agency board (on-going) 	
Overall coordination of City-wide environmental management program/agenda	<ul style="list-style-type: none"> ➤ Produce interim/"off-year" progress report (Q2) ➤ Establish outcome measures for 2005 report (Q4) ➤ Continuously improve and update City-wide environmental management system/manual 	All
OSE-wide Communications, Inreach, and Outreach	<ul style="list-style-type: none"> ➤ Produce brochure on EAA (Q1) ➤ Develop external communications strategy (Q2) <ul style="list-style-type: none"> ○ Explore partnership with Seattle Public Library? ➤ Coordinate Earth Day communications (Q2) ➤ Produce quarterly e-newsletter (on-going) ➤ Keep web-site great and up-to-date (on-going) ➤ Partner with Media & Policy Foundation on PBS documentary, community action guide (on-going) 	All
Medium Priority		
Environmental Equity Assessment & Action Plan	<ul style="list-style-type: none"> ➤ Complete environmental equity assessment; develop action recommendations (Q4) 	DON
Sustainable Purchasing	<ul style="list-style-type: none"> ➤ Finalize new sustainable purchasing policy (done?) ➤ Develop indicators/targets and sustainability scorecards for seven commodities/teams (Q1) ➤ Implement PBT Reduction Strategy (Q2) <ul style="list-style-type: none"> ○ Evaluate City use of office supplies, building materials, piping containing PVC; develop recommendations for reduced purchase/use ○ Evaluate use of treated wood; develop recommendations for reduced purchase/use ○ Develop recommendations for increased purchase/use of sustainably-produced wood products (Q3) ➤ Develop measures; monitor/report on progress 	DEA, SPU
2004 Comprehensive Plan revision	<ul style="list-style-type: none"> ➤ Develop revised Environment Element (Q2) ➤ Develop preamble text on sustainable development (Q2) 	DPD
Sustainable Building	<ul style="list-style-type: none"> ➤ Develop revised Sustainable Building Program Status Report and Action Agenda (Q2) ➤ Participate on Green Building Team (on-going) 	SPU, SCL, DPD, FFD, Parks, SPL, Seattle Center
Interdepartmental coordination (not issue-specific) and environmental community relations	<ul style="list-style-type: none"> ➤ Organize 4-6 meetings of ECC ➤ Organize 4-6 meetings of USAP ➤ Organize quarterly meetings between Mayor and environmental leaders 	All
Increase profile/influence of City's sustainability	<ul style="list-style-type: none"> ➤ Develop proposed strategy for Mayor (Q1) ➤ Work with U.S. Conference of Mayors on policy resolution and "best practices" manual 	

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initiative	<ul style="list-style-type: none"> ➤ Continue to work with OIR on environmental legislative agenda/positions ➤ Continue serving as City's liaison to ICLEI (on-going) ➤ Continue participation on Governor's Sustainable WA Advisory Panel (on-going) 	
Life-cycle benefit-cost assessment	<ul style="list-style-type: none"> ➤ Develop proposal for discussion with DOF, Capital Cabinet, etc. (Q3) 	
Pesticide Use Reduction	<ul style="list-style-type: none"> ➤ Provide technical assistance and general support 	Parks
Increased resource-efficiency by City departments (energy, water, paper, etc.)	<ul style="list-style-type: none"> ➤ Partner with SPU and SCL to focus more of their attention on municipal waste reduction/recycling and energy/water conservation 	SPU, SCL
Compliance Auditing	<ul style="list-style-type: none"> ➤ Finalize revised policy ➤ Monitor progress 	All
Management & Administration	<ul style="list-style-type: none"> ➤ Provide strategic direction, leadership, inspiration, humor, feedback, and support needed to maintain fun, productive workplace ➤ Conduct performance discussions/evaluations at least once annually 	
Marine Re-fueling	<ul style="list-style-type: none"> ➤ Continue work with Fire Department and others to revise re-fueling rules and protocols 	Fire
Development of environmental management systems @ Parks, SPU, SCL, SDOT	<ul style="list-style-type: none"> ➤ Provide support and technical assistance 	Parks, SPU, SCL, SDOT